



COMMUNITY SOCIAL PLANNING COUNCIL
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Job Posting

Position: PROGRAM MANAGER

Reports to: EXECUTIVE DIRECTOR

The Community Social Planning Council of Greater Victoria is seeking candidates for the newly developed position of Program Manager. The role of the Program Manager is to lead the development of new programs in community social and economic development, within the Capital Region. The successful candidate will have specific expertise in program design, management and funding.

Current programs for which the Program Manager will be responsible, include: A major Youth and CED program; the development of a Community Investment Fund for the region; a CED and poverty reduction strategy; reform of government and institutional procurement policies; sustainability planning.

Candidates are required to have a minimum of ten years experience in program development and management, extensive experience in the objectives and practices of community economic development, experience in writing and negotiating funding proposals and contracts, and superior written and oral communication skills in a team environment. Experience of community-based research methodologies is also a requirement.

Project management certification; knowledge of philanthropic, government, cooperative, credit union, social entrepreneurship, social purpose business environments and knowledge of local issues and players in BC's Capital Region will be considered assets.

The position is for a one-year term subject to review and renewal, at a salary range of \$50–60K per annum plus benefits.

Applicants should provide a letter of application, together with a CV by email to the Executive Director at rupert@communitycouncil.ca **by November 24, 2011 at 4pm.**

The Council works to improve the quality of life for all residents of the Capital Region of BC through research, planning and action on four priorities: Affordable housing; poverty reduction and prevention; community economic development, and; community sustainability. The Council works on the principles of asset-based community development and social inclusion.

The Council is an equal opportunity employer and strives for a fair, cooperative, respectful and safe environment that protects and promotes the human rights and affirms the dignity of all persons. The Council is committed to the principle of equal access to employment and term-specific contractual opportunities and welcomes submissions from diverse backgrounds. For more information visit www.communitycouncil.ca

"Celebrating 75 years of leading community action"

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